

NEWBRIDGE SCHOOL TRANSPORT PROCEDURES

Pupils using **Newbridge School** or **Worcestershire County Council** transport on a visit should be made aware of basic safety rules by staff transporting students:

- ▼ all mobile phones/lighters/cigarettes etc., to be handed in to staff before getting on the transport;
- ▼ arrive on time and wait for the transport in a safe place;
- ▼ do not rush towards the transport when it arrives;
- ▼ follow staff instruction about where to be seated;
- ▼ wear your seatbelt at all times and remain seated until staff advise that you can get off the bus.
- ▼ never attempt to get on or off the moving transport;
- ▼ never tamper with any of the vehicle's equipment/radio/driving controls;
- ▼ bags must not block aisles or cause obstructions;
- ▼ students must not shout or throw anything of window;
- ▼ students must respect the drivers instruction and try not to distract them from driving.

I agree to comply to the above transport health and safety procedures:

Student: _____

Signed: _____

Parent or Guardian: _____

Date: _____