

Acceptable Use Policy Student use of ICT/Digital Media Equipment

At Newbridge we ensure that through our school vision, values, rules, diverse curriculum and teaching we promote tolerance and respect for **all cultures, faiths and lifestyles**. The governing body also ensures that this ethos is reflected and implemented effectively in school policy and practice and that there are effective risk assessments in place to safeguard and promote students' welfare.

We have a duty to prepare our children for life in modern Britain and to keep them safe.

Pupils who attend our school have the right to learn in safety. We do not tolerate bullying of any kind and will challenge derogatory language and behaviour towards others and prepare children on the dangers of radicalisation and extremism.

This policy aims to ensure that any **ICT or digital media technology** is used safely within school and without creating unnecessary risk to the user or others.

As a student at Newbridge School I agree that when using ICT/Digital Media in school I will:

- Follow the school rules regarding the acceptable use of computer equipment and when using the internet for research purposes.
- Follow the school rules regarding the use of a **personal mobile devices/MP3/4 players/ipods** - unless I am given permission.
- Only visit internet sites which are appropriate and when I have permission.
- Only use an approved e-mail account.
- Only create and share content that is legal and appropriate.
- Only communicate electronically with trusted users that I know or users that have been approved by my school.
- Report unsuitable content or activities to a member of staff.
- Respect copyright and the intellectual property rights of others.

I also understand that anything I share on-line will be monitored and that once I share anything on-line it is out of my control and may be used by others in a way that I do not intend.

I am aware of the **CEOP** report button and know when to use it.

Student: _____ Date: _____

Witnessed By: _____ Position: _____