



Midland Road, Worcester, WR5 1DS
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21st September 2022

Dear Parent Carer

We are asking for your support in improving whole school attendance and punctuality.

The impact upon children's education through lost learning is huge. At a time when so much education has been disrupted it is vital that we make every school minute count.

I urge you to ensure that your child is in school and on time every day to prevent anyone falling behind with their learning.

Students are expected to be in school at 8.45am in time for morning registration at 9.00am.

The register closes at 9am and if students arrive after this time it will result in them being recorded as 'Late' or 'unauthorised', which has serious implications as their attendance will be negatively affected.

The student entrance gate will be locked at 9am, students arriving after this time will need to enter school through main reception.

Detentions will be issue to make up lost learning time where appropriate.

We understand that there may be occasions when lateness is unavoidable such as transportation issues and, on these occasions, please contact school office as soon as is reasonably possible.

Should you have any questions, please do not hesitate to contact the school office on 01905 763580.

Yours sincerely

Ian Enwright
Executive Head Teacher