

Day:
 Date:
 EVL:
 Deputy:
 Transport: School Minibus
 16 seater
 Depart: 12:00
 Return: 13:30

NEWBRIDGE SCHOOL – RISK BENEFIT ASSESSMENT

ACTIVITY AND ENVIRONMENT:	Life Beyond School Inclusive show. Sixways Stadium, Worcester, WR3 8ZE
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VISIT OUTCOMES :- To explore post 16 options

BENEFITS & PRIORITISED LEARNING OUTCOMES :- i) Pupils conduct themselves appropriately amongst general public; ii) look at future options; iii) Improve wellbeing

1. Significant Hazards and Identification of Risk: <i>Those hazards which may result in serious harm or affect several people</i>	2. Those who might be harmed: <i>The persons who are at risk from the significant hazards identified</i>	3. Control Measures: <i>Controls, including relevant sources of guidance</i>	4. Residual Risk Rating Unacceptable/Acceptable
ALL SMOKING MATERIAL TO BE LEFT IN SCHOOL – Unless otherwise agreed by Head of School			
Charge Card		EVL is responsible for the card Receipt must be obtained and returned to School Business Manager Reason for taking charge card: - Expected expenditure: -	Charge Card
Leadership	Staff	<i>Activity management takes account of group characteristics. Leaders trained, competent and experienced with clearly defined roles. Leaders familiar with EVC Off-site Visits Guidance. Head counts throughout transitions. Staff to be briefed regarding supervision expectations and group dynamics based on individual student risk assessments. All staff to wear I.D badge.</i>	Acceptable
Transport to and from venue	Group Staff Others	16 seater minibus – see seating plan document attached. <i>Organisers/Leaders familiar with Newbridge minibus as per CLPT transport policy and school transport agreement. Vehicles parked in appropriate designated parking area. Staff to be vigilant on supervise Entry/Exit of students at drop off bus stop allocated on plan. [Lead staff EVL trained] Staff to be seated next to exit doors of minibus.</i>	Acceptable
Incidents/Emergency	Group Staff Others	<i>Students briefed on hazards and behaviour expectations. Suitably qualified First Aiders on site. All accidents, near misses and incidents are recorded and appropriate action undertaken as required in line with CLPT Health & Safety policy and Emergency Safety procedures.</i>	Acceptable

